



The Prop Boutique Terms & Conditions of Hire

When making a booking with The Prop Boutique you agree to the following terms & conditions:

Payment

A 25% non-refundable booking fee must be paid to secure the props for the date you require. A deposit equal to 2x the total hire fee will be requested and held by the Prop Boutique to cover loss or damage to our Props whilst in your care. The final balance and deposit is due 28 days prior to the start of your hire period. We will email you to advise that the remaining payment is due. Payment can be made via BACS to: Account Number: 01098881 Sort Code: 110166. Although BACS is preferable, we also accept cheques payable to Jessica Dudley. Upon successful hire and return of items the Deposit will be returned to you via your chosen payment method, Cheque or BACS.

Damages & Theft/Loss of Items

We know that our props & lights will be in safe hands when they are hired but accidents do happen and things do go missing. So, please be aware that any damages or loss will incur a charge and this may be deducted from the pre-paid deposit. We will inform you within 5 working days of collection if there is any damage to our items. If any damage has been made to the items then we will notify you in writing with photographic proof along with an itemised bill for repairs. If an item is deemed beyond repair then you agree to pay a replacement charge equal to 5x the individual item hire fee. In the event that the item(s) hired to you are missing and you are unable to return them to us within the agreed time period then you agree to pay a replacement charge equal to 5x the item hire fee.

Period of Hire

The hire period for the items is 48 hours (plus delivery and collection times). The items shall at all times remain the property of The Prop Boutique. You, the customer, are solely responsible for the items during the hire period from the time of delivery until the items are collected and accepted back by The Prop Boutique.

Delivery, Installation & Collection

If agreed within the hire terms & conditions the Prop Boutique will deliver and install your items to your chosen venue and if required assist with venue styling (at an additional charge). In the case of large heavy items such as lighting and furniture the items must remain in the location and position they have been set up in by The Prop Boutique.

Upon delivery, the items must be inspected by you the customer and a delivery note must be signed agreeing that the items are in good order. The Prop Boutique will confirm that the items have been set up and installed correctly and safely at a suitable location at your venue. On collection of the items, both parties must agree that they are in the same condition as when they were delivered.

Dry Hire – We can also offer a collection service.

Insurance & PAT Testing

We hold full Public Liability Insurance and each electrical item is PAT tested by a qualified Electrician. Certificates can be provided at any time.

Cancellation

The £75.00 deposit to confirm the booking is non-refundable. The remaining balance is refundable up to 14 days prior to your event date. Cancellations less than 14 days prior to the event date will not be refunded. Cancellations must be made in writing to jessica@thepropboutique.co.uk

Liability

We ensure all our props and electrical items comply with health and safety legislation and are therefore PAT tested and maintained accordingly. The Prop Boutique will not be held accountable for any damage or injury caused to any property or persons whilst they are under your supervision and care.

In any event the limit of The Prop Boutique liability will not exceed the hire contract value.

The Prop Boutique have full Public Liability Insurance.

All Props are to be used in the manner with which they are intended - as Event Props. They are not to be in any manner deemed as detrimental to the props or patrons of the event.

Long Term Hire – This is available and we will be happy to discuss discounted prices with you!

Discounted Long Term Hire / Promotions

This is available and we will be happy to discuss discounted prices with you! Our full Terms and Conditions still apply and a deposit payment may be required.